

Background Check Instructions: Program Events

GSGLA policy requires that all adults participating in overnight events must have a current GSGLA background check and be a registered member. If you do not complete this process, you will not be able to attend the program and this will risk your adult:girl ratios.

For current GSGLA adult members:

- Visit our website at www.girlscoutsla.org
- On our homepage, click on the yellow "My GS" button in the top right corner and choose "Member Profile."
- Login with the username you received in an email from GSGLA and your password. (If you never received this information, please contact Customer Care at 213-213-0123 so we can re-trigger an email with your login information.)
- Once in your Member Profile, go to the Membership tab. In the participation column, press the green text that says "Add Role".
- Search through the volunteer opportunity catalog to add the corresponding volunteer role.
 - Type in zip code **90017**
 - Select the event you are registered to attend and click "Next" button. (The event name will appear under Troop/Group.)
- You will receive an email from Asurint, our background screening company, with a link to complete the background screening. (The link will expire after 72 hours. Contact us immediately if it needs to be re-triggered.)
- You will be notified by email once you have been cleared.

For adults who are not current GSGLA members:

If you have not already registered as a member for the current year, you'll need to:

- Choose an annual membership or lifetime membership, fill out additional membership information, and purchase your membership with a credit/debit card. [Click here](#) to get started.
- Once in your Member Profile, go to the Membership tab. In the participation column, press the green text that says "Add Role".
- Search through the volunteer opportunity catalog to add the corresponding volunteer role.
 - Type in zip code **90017**
 - Select the event you are registered to attend and click "Next" button. (The event name will appear under Troop/Group.)
- You will receive an email from Asurint our background screening company with a link to complete the background screening. (The link will expire after 72 hours. Contact us immediately if it needs to be re-triggered.)
- You will be notified by email once you have been cleared.

For adult members from other councils:

All adults participating in overnight events must have a current GSGLA background check and be a registered member. Please note, background checks cannot be shared between councils and one will need to be completed through GSGLA in order to attend the overnight event. After your registration is processed, you will receive an email with instructions to complete the background check.